

Dear all residents and interns:

The holiday vacation/coverage schedule is now complete! We have tried to honor as many requests/preferences as we could, however, because of coverage needs, unfortunately, we could not accommodate everyone's first preference – regardless, everyone will have 5 days of holiday break..

Because we only have half of our residents available, **everyone in the program is officially on Pull** during their 6 days of duties. For example, if you are in the ICU and a need develops elsewhere, you may be shifted without much notice. All house-staff who are not on vacation are expected to be available by pager at all times and must be able to work any needed shifts during the 6 day coverage period. There are no days off during the 6 days you are assigned to work.

We have provided the coverage in two formats:

- listed by PGY year – read first to determine your assignment and holiday break
- listed by service

The holiday schedule officially begins on the morning of Thursday, December 24th. Those who would normally be assigned to take overnight call/shift on Wednesday night, December 23rd (all ICUs, Night Floats) must still take overnight call that night. If you are overnight on Dec 23rd and your holiday vacation starts on Dec 24th, you may leave as soon as you are able to effectively sign out your patients to the holiday coverage team/cross-coverage.

For the holiday transitions, detailed sign-out is imperative! December 29th is a transition day when all staff returns to the services as outlined in the tables. This will be a day of face-to-face sign-out, and interactions between the outgoing and incoming staff on rounds to ensure a safe transition. All residents must report to the designated services on this day!

Here is a breakdown of how the services will function over the holidays:

MRICU – Call structure will not change; interns and residents are paired together

CICU – Call structure will not change; interns and residents paired together.

MCV/VA Wards – All teams will function with one resident and one intern. The resident and intern roles are flexible, based on patient care needs, i.e. if the teams are busy the resident will work as a resi-tern and be the primary caretaker of patients on the team.

On 12/29 or the Transition Day, the team will consist of two residents and two interns. This day is designed to provide a smooth and safe handover of patients from the 12/24 team to the 12/30 team. If a ward team is on call on 12/29, it is expected that all the members of the team be there to learn the patients and share the work load.

MCV Night Float – will function with full staffing (1 resident, 2 interns) every night from 12/24 through 1/3. There are no weekend nights off during this period.

VA Night Float – will function with one resident and one intern every night from 12/24 – 1/3. There are no weekend nights off during this period.

MAR – 1 resident staffing throughout the holiday period. 12/29 – Transition Day will follow the 2 resident schedule.

Hem-Onc Wards – Staffing will consist of 2 residents and 3 interns.

Hem-Onc Night Float Resident – arrives at 7 pm. Cross-covers and admits every evening from 12/24 through 1/3, including weekend nights.

Digestive Health Wards – Staffing will consist of 2 residents and 4 interns – operating in the pre-established 2 team model, admitting on alternate days.

Digestive Health Night Float Resident - arrives at 7 pm. Cross-covers and admits every evening from 12/24 through 1/3, including weekend nights.

ACC Urgent clinic – One resident is assigned to cover Primary Care Call and Urgent clinic while clinic is open on 12/24, 12/28, 12/29, 12/30, 12/31 (official schedule pending). Faculty Urgent will be a morning session and Resident Urgent will be an afternoon session. If there is no Urgent clinic (i.e. Christmas, New Year's, weekends), those residents will be in-house as Day Float – assisting with cross-coverage and admitting teams.

EM- MCV - schedule per EM chiefs.

VAICU – Call structure will not change. Residents and interns will be paired together.

ACE – Staffed by two residents, with four residents present on the Transition day.

VA ER – Staffed by two residents during the holiday break to fill the two daily shifts.

Holiday Schedule by Service how-to:

Block 7 service participants are in **black** with their coverage equivalents in parentheses. Off-service residents providing coverage are in **blue** listed next to their Block 7 rotations. Daily assignments are listed across the row with Holiday days demarked by **Vac.**